

**FORM 13**  
**SERVICE SYSTEM CONSTRUCTS FOR CHILDREN WITH SPECIAL HEALTH CARE NEEDS**  
*[Sec. 501(a)(1)(D)]*

0 1 2 3\*

1. **State Program Collaboration with Other State Agencies and Private Organizations**

The State has established and maintained an ongoing interagency collaborative process for the assessment of needs with respect to the development of community-based systems of services for CSHCN. State programs collaborate with other agencies and organizations in the formulation of coordinated policies, standards, data collection and analysis, financing of services, and program monitoring to assure comprehensive, coordinated services for CSHCN and their families.

0 1 2 3

2. **State Support for Communities**

State programs emphasize the development of community-based programs by establishing and maintaining a process for facilitating community systems building through mechanisms such as technical assistance and consultation, education and training, common data protocols, and financial resources for communities engaged in systems development to assure that the unique needs of CSHCN are met.

0 1 2 3

3. **Coordination of Health Components of Community-Based Systems**

A mechanism exists in communities across the State for coordination of health services with one another. This includes coordination among providers of primary care, habilitative and rehabilitative services, other specialty medical treatment services, mental health services, and home health care.

0 1 2 3

4. **Coordination of Health Services with Other Services at the Community Level**

A mechanism exists in communities across the State for coordination and service integration among programs serving CSHCN, including early intervention and special education, social services, and family support services.

5. **Total Score: \_\_\_\_\_ (possible 0-12)**

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\*0 = Not Met    1 = Partially Met    2 = Mostly Met    3 = Completely Met

**INSTRUCTIONS FOR THE COMPLETION OF FORM 13  
SERVICE SYSTEM CONSTRUCTS  
FOR CHILDREN WITH SPECIAL HEALTH CARE NEEDS**

**Title V Citation:** Section 501(a)(1)(D) states in part: That a portion of Title V funds shall be appropriated for the purpose of enabling each State "...to provide and to promote family-centered, community-based, coordinated care (including care coordination services...for children with special health care needs and to facilitate the development of community-based systems of services for such children and their families.)"

The goal of this form is to determine the degree to which a coordinated continuum of appropriate services exists for the care of children with potential or actual chronic and disabling conditions and their families. The establishment of systems of services that reflect the principles of comprehensive, community-based, coordinated, family-centered care is essential for effectively fostering and facilitating activities to:

Avoid the initial occurrence of chronic and disabling conditions among children;  
Reverse or slow the progress of chronic and disabling conditions among children; and  
Minimize the complications and impact of chronic disabling conditions among children.

The establishment of these service systems is also essential to:  
Strengthen the ability of families to care for children with actual or potential chronic and disabling conditions;  
and  
Enable children with more serious conditions to remain in the home and community-based living arrangements, rather than in institutional settings.

The completion of the form will assist the Maternal and Child Health Bureau in determining the degree to which the States have service systems for children with or at risk of chronic and disabling conditions as required by Public Law 101-239. The form consists of a checklist of four constructs of a service system with definitions for each construct. Check the degree to which each construct describes the State CSHCN program for its clients.

**INSTRUCTIONS:**

For each construct, on lines 1 through 4, please check the box that best relates the degree to which that construct describes the State CSHCN program for its clients. The numbers of the boxes represent the degree to which the principles of the construct have been met.

Total the numbers in the boxes (possible 0-12) and enter the number on line 5.